



# SpeakerNotes

## Speaker ScoreCard™

	Poor	Fair	Good	Very Good	Excellent
<b>Body Language</b>					
• Appears sharp, refreshed?	1	2	3	4	5
• Looks straight-on, with his shoulders squared to the audience?	1	2	3	4	5
• Has a tall, erect posture, projecting a commanding presence?	1	2	3	4	5
• Looks comfortable or is he stiff?	1	2	3	4	5
• <i>In a nutshell: "owns the stage" projecting the confidence of a commander and chief?</i>	1	2	3	4	5
<b>Sub-total</b>					
<b>Eye Contact</b>					
• Maintains at least 90% direct, roving, continuous eye contact?	1	2	3	4	5
• Attends to his listening audience – both live and televised?	1	2	3	4	5
• Looks around the room, sharing his remarks with everyone in attendance?	1	2	3	4	5
• <i>In a nutshell: Uses eye contact to connect with both his live and virtual audience?</i>	1	2	3	4	5
<b>Sub-total</b>					
<b>Gestures</b>					
• Uses of gestures to reinforce what he is saying?	1	2	3	4	5
• Uses a variety of gestures or are they repetitive?	1	2	3	4	5
• <i>In a nutshell: Are gestures varied, meaningful, spontaneous?</i>	1	2	3	4	5
<b>Sub-total</b>					
<b>Vocal Delivery</b>					
• Projects a conversational tone?	1	2	3	4	5
• Avoids using fillers (ah, um)?	1	2	3	4	5
• Speaks at a pace to aid listener comprehension?	1	2	3	4	5
• Pauses for emphasis, to aid understanding?	1	2	3	4	5
• Is in the moment, thinking about what he is saying?	1	2	3	4	5
• <i>In a nutshell: Believes what he is saying?</i>	1	2	3	4	5
<b>Sub-total</b>					
<b>Overall</b>					
• If asked, could you repeat the message?	1	2	3	4	5
• Did he instill confidence in you as a listener?	1	2	3	4	5
<b>Sub-total</b>					
<b>Note comments /observations on back of ScoreCard™</b>	<b>TOTAL</b>				